



**FIELD**  
**(Financial Information Engine on Land Degradation)**

**QUESTIONNAIRE**  
**WITH ATTACHED DESCRIPTION OF INPUT FORMS**  
**FOR SUBMITTING DATA TO THE GLOBAL MECHANISM (GM)**

**1. Financial Resources (annex 1)**

The inventory of financial resources contains information on resources available to implement the United Nations Convention to Combat Desertification (UNCCD). Namely:

- Official Development Assistance (ODA)
- bilateral and multilateral co-operation programmes
- domestic budget allocations
- financial mechanisms
- budget lines, facilities
- funds and other resources available for financial or technical assistance.

Relevant financial resources also include those made available by non-governmental organisations, academic institutions, public and private foundations, and other private sector entities.

**1.1 Do you have information on financial resources made available in your country/institution?**

Yes  No

If yes, please refer to Form A in annex 1, for submitting data on available financial resources.

**1.2 Do you have reports, publications, or other relevant documentation on available resources?**

Yes  No

1.2.1 If yes, in which format?

Printed  Electronic

1.2.2 Could you send this information to the Global Mechanism?

Yes  No

**1.3 Do you have contacts capable of providing the necessary information?**

Yes  No

If yes, please refer to Form D in annex 4, for submitting data on contact persons and/or institutions.

**2. Financial Needs (annex 2)**

The inventory of Financial Needs contains information on financial / co-financing needs associated with the development and implementation of national, sub-regional, and regional action programmes under the framework of the UNCCD.

**2.1 Do you have information on co/financial needs for carrying out activities aiming at combating desertification and/or drought?**

Yes  No

If yes, please refer to Form B in annex 2, for submitting data on financial needs.

**2.2 Do you have reports, publications, or other relevant information on financial needs?**

Yes  No

2.2.1 If yes, in which format?

Printed  Electronic

2.2.2 Could you send this information to the Global Mechanism?

Yes

No

**2.3 Do you have contacts capable of providing the necessary information?**

Yes

No

If yes, please refer to Form D in annex 4, for submitting data on contact persons and/or institutions.

### **3. Projects (annex 3)**

The inventory of Projects contains information on project proposals, and on ongoing or closed projects resulting from UNCCD Action Programmes or from other sustainable development plans or programmes aiming at combating desertification and/or mitigating the adverse effects of drought.

**3.1 Do you have a list of project proposals, and/or of on-going/closed projects related to combating desertification and/or mitigating the adverse effects of drought?**

Yes

No

If yes, please refer to Form C in annex 3, for submitting data on relevant projects.

**3.2 Do you have reports, publications, or other documentation on relevant projects?**

Yes

No

3.3.1 If yes, in which format:

Printed

Electronic

3.3.2 Could you send this information to the Global Mechanism?

Yes

No

**3.4 Do you have contacts capable of providing the necessary information?**

Yes

No

If yes, please refer to Form D in annex 4, for submitting data on contact persons and/or institutions.

### **4. Persons/Institutions (annex 4)**

FIELD publishes contact information on individuals, institutions, organisations, networks, and other entities dealing with desertification-related issues. Should you wish to submit relevant contact information to the GM, please refer to Form D attached.

### **5. Personal Biographical Data**

Title: ..... Tel: .....

First Name(s): ..... Fax: .....

Surname: ..... Address:.....

Organisation: ..... E-mail: ..... @ .....

Position: ..... Web-site: http://.....

**PLEASE RETURN THIS QUESTIONNAIRE TO THE GM. Thank you for your collaboration !**

# Form A

# AVAILABLE RESOURCES

This form allows to report information on resources potentially available to implement the United Nations Convention to Combat Desertification (UNCCD). Relevant information includes bilateral and multilateral co-operation programmes, domestic budget allocations, financial mechanisms, budget lines, facilities, funds and other resources available for financial or technical assistance. Relevant resources are also those made available by non-governmental organisations, academic institutions, public and private foundations, and other private sector entities. Please submit data in the format specified below:

## 1 Required fields

Field name	Description	Type
<b>Title</b>	Name of the resources potentially available for UNCCD implementation, including for Technical Assistance (TA)	Text, 256 char.
<b>Short Description</b>	Short description of the resources	Text, 1024 char.
<b>Funding Agency</b>	Name of the funding/TA agency(ies) and acronym(s).	Text, 512 char.
<b>Amount Available</b>	Total amount of resources available for commitment or disbursement, including currency code(s). For example: USD 10,000.	Text, 256 char.
<b>As at</b>	Date of reporting	Date, YYYYMMDD
<b>Start Date</b>	Period of validity of these resources: Start date	Date, YYYYMMDD
<b>End Date</b>	Period of validity of these resources: End date	Date, YYYYMMDD
<b>Eligibility Criteria</b>	Criteria of eligibility established by the funding/TA agency(ies), or profile of eligible recipients	Text, 2048 char.
<b>Funding Terms and Conditions</b>	Forms and terms of financial or technical assistance, including information on grace periods, lending, concessional or other terms, etc.	Text, 2048 char.
<b>Priorities or preferences</b>	Priorities or preferences established by the funding/TA agency(ies) for allocating these resources	Text, 2048 char.
<b>Allocation</b>	Pre-defined allocation rules including, if applicable, geographical and/or sectoral allocation percentages	Text, 2048 char.
<b>Programming Cycle</b>	Replenishment and/or allocation process associated with the different components of these resources (assets, contributions, budget lines, etc.)	Text, 2048 char.
<b>Application Modality</b>	Key milestones leading to a financial/TA agreement, including information on standard procedures and/or guidelines for preparing funding requests, if available	Text, 2048 char.
<b>Contact</b>	First and last name, position, address, phone, fax, e-mail and other contact information of the individual or focal point to whom any related enquiries or requests should be addressed	Text, 512 char. (in total)
<b>Source</b>	Source of information or place where to find more detailed information	Text, 256 char.

## 2 Other fields

Field name	Description	Type
<b>Contact</b>	First and last name, position, address, phone, fax, e-mail and other contact information of the individual or focal point to whom any related enquiries or requests should be addressed	Text, 512 char. (in total)
<b>Source</b>	Source of information or place where to find more detailed information	Text, 256 char.
<b>File/Internet Location</b>	Electronic version of the source of information or Internet location (URL)	File attachment or hyperlink
<b>Classification</b>	This section allows to provide a description that will be used to classify this information (or "knowledge object") and organize its storage in the FIELD system. This classification will facilitate the retrieval of data by the FIELD users, and will establish cross-references with related knowledge objects and topics available in the FIELD system. To ensure a correct classification, you may wish to provide the full list of FIELD codes that should be applied to this knowledge object. For this purpose, please refer to the most recent FIELD classification matrix available on the GM Website. The FIELD classification matrix consists of five classification dimensions (policy objectives, target sectors, land degradation control, geographical target, and type of institutions/organizations). Each dimension consists of a set of topics and sub-topics, organized in the form of a tree structure. Knowledge objects must be related to all relevant topics and sub-topics.	

# Form B

## FINANCIAL NEEDS

This form allows to report information on financial and/or co-financing needs associated with the development and implementation of national, sub-regional, and regional action programmes under the framework of the United Nations Convention to Combat Desertification (UNCCD). It should also be used to indicate the type of funding needed by affected developing countries or group of affected countries for initiatives undertaken or planned in relation to sustainable development plans, as well as other programmes directly or indirectly related to combating desertification and/or mitigating the adverse effects of drought. Please submit data in the format specified below:

### 1 Required fields

Field name	Description	Type
<b>Title</b>	Name of the programme or initiative needing financial or technical assistance	Text, 256 char.
<b>Short Description</b>	Short description of the programme or initiative needing assistance	Text, 1024 char.
<b>Recipient Organization</b>	Name and acronym of the recipient organization(s)	Text, 512 char.
<b>Needed Amount</b>	Total amount of resources needed to carry out this programme or initiative, including for technical assistance. For example: USD 10,000.	Text, 256 char.
<b>As at</b>	Date of reporting	Date, YYYYMMDD
<b>Duration</b>	Length of period covered by the programme or initiative, expressed in number of years between start and end dates. For example: 5 (Five).	Text, 32 char.
<b>Start Date</b>	Period of coverage of this programme or initiative: Start date	Date, YYYYMMDD
<b>End Date</b>	Period of coverage of this programme or initiative: End date	Date, YYYYMMDD
<b>Summary</b>	Description - or abstract - of the programme or initiative, including its development objectives, expected outcomes, and relevance for UNCCD action programme implementation	Text, 2048 char.
<b>Priorities</b>	Description of the programme's priorities, if applicable	Text, 2048 char.
<b>Budget Allocation</b>	Breakdown by cost or budget allocation of the resources needed to carry out this programme or initiative	Text, 2048 char.
<b>Implementation</b>	Description of the implementation process, including implementing agency(ies) and any other information related to the use of the resources needed to carry out this programme or initiative	Text, 2048 char.

### 2 Other fields

Field name	Description	Type
<b>Contact</b>	First and last name, position, address, phone, fax, e-mail and other contact information of the individual or focal point to whom any related enquiries or requests should be addressed	Text, 512 char. (in total)
<b>Source</b>	Source of information or place where to find more detailed information	Text, 256 char.
<b>File/Internet Location</b>	Electronic version of the source of information or Internet location (URL)	File attachment or hyperlink
<b>Classification</b>	This section allows to provide a description that will be used to classify this information (or "knowledge object") and organize its storage in the FIELD system. This classification will facilitate the retrieval of data by the FIELD users, and will establish cross-references with related knowledge objects and topics available in the FIELD system. To ensure a correct classification, you may wish to provide the full list of FIELD codes that should be applied to this knowledge object. For this purpose, please refer to the most recent FIELD classification matrix available on the GM Website. The FIELD classification matrix consists of five classification dimensions (policy objectives, target sectors, land degradation control, geographical target, and type of institutions/organizations). Each dimension consists of a set of topics and sub-topics, organized in the form of a tree structure. Knowledge objects must be related to all relevant topics and sub-topics.	

## Form C

## PROJECTS

This form allows to report information on project proposals, and on ongoing or closed projects resulting from UNCCD action programmes and from other sustainable development plans or programmes related to combating desertification and/or mitigating the adverse effects of drought. Please submit data in the format specified below:

## 1 Required fields

Field name	Description	Type
<b>Title</b>	Name of the project related to UNCCD implementation. For example: <i>Small-scale Irrigation Rehabilitation Project.</i>	Text, 256 char.
<b>Short Description</b>	Short description of the project. For example: <i>Establishment of a network for erosion observation providing reliable data on concerned arid areas.</i>	Text, 1024 char.
<b>Primary Funding Agency</b>	Name of the funding agency(ies) and acronym(s). It may correspond to the initiating or lead Institution/Organization.	Text, 512 char.
<b>Recipient Institutions / Organizations</b>	List of recipient institutions/organizations.	Text, 512 char.
<b>Total Project Amount</b>	Approved/estimated budget to cover the total cost of the project, including contingencies. For example: <i>USD 10,000.</i>	Text, 256 char.
<b>Project Financing</b>	Indication of the amounts of financing provided by the project financiers, distinguishing between the primary funding agency(ies), all external co-financiers, and domestic financiers. Please indicate currency code(s).	Text, 1024 char.
<b>Financing Type</b>	If available, breakdown by financing type (such as: loan, grant) including indication of the concessional or other terms and/or grace periods	Text, 2048 char.
<b>Project Duration</b>	Length of project implementation period, expressed in number of years between the actual (or estimated) project's start and end dates. For example: <i>Three (3)</i>	Text, 32 char.
<b>Start Date</b>	Project start date	Date, YYYYMMDD
<b>End Date</b>	Project completion date	Date, YYYYMMDD
<b>Project Status</b>	Indicate one of the following: <i>Proposal; Ongoing; or Closed.</i>	Text, 32 char.
<b>Project Code</b>	Project identification number, if available	Text, 64 char.
<b>Project Summary</b>	Description or abstract of the project including, if available, project's development objectives, outcomes and the means of achieving them	Text, 2048 char.
<b>Beneficiaries</b>	Estimated number of direct and/or indirect beneficiaries. For example: <i>100.000 persons or 25.000 households.</i>	Text, 2048 char.

## 2 Other fields

Field name	Description	Type
<b>Contact</b>	First and last name, position, address, phone, fax, e-mail and other contact information of the individual or focal point to whom any related enquiries or requests should be addressed	Text, 512 char. (in total)
<b>Source</b>	Source of information or place where to find more detailed information	Text, 256 char.
<b>File/Internet Location</b>	Electronic version of the source of information or Internet location (URL)	File attachment or hyperlink
<b>Classification</b>	This section allows to provide a description that will be used to classify this information (or "knowledge object") and organize its storage in the FIELD system. This classification will facilitate the retrieval of data by the FIELD users, and will establish cross-references with related knowledge objects and topics available in the FIELD system. To ensure a correct classification, you may wish to provide the full list of FIELD codes that should be applied to this knowledge object. For this purpose, please refer to the most recent FIELD classification matrix available on the GM Website. The FIELD classification matrix consists of five classification dimensions (policy objectives, target sectors, land degradation control, geographical target, and type of institutions/organizations). Each dimension consists of a set of topics and sub-topics, organized in the form of a tree structure. Knowledge objects must be related to all relevant topics and sub-topics.	

## Form D

## INDIVIDUALS/ORGANISATIONS

This form allows to report basic contact information on individuals and institutions dealing with land degradation-related issues. Please submit data in the format specified below:

## 1 Contact person

Field name	Description	Type
<b>First Name</b>	<i>First Name</i>	Text, 32 char.
<b>Middle Name</b>	<i>Middle Name</i>	Text, 32 char.
<b>Last Name</b>	<i>Last Name</i>	Text, 32 char.
<b>Position</b>	<i>Job title</i>	Text, 64 char.
<b>TEL</b>	<i>FAX or TELEX number(s)</i>	Text, 64 char.
<b>FAX/TELEX</b>	<i>FAX or TELEX number(s)</i>	Text, 64 char.
<b>E-mail</b>	<i>E-mail address(es) of the individual or focal point</i>	Hyperlink 128 char.

## 2 Institution

Field name	Description	Type
<b>Full name of Institution / Organisation</b>	<i>Name and acronym of the Institution/Organisation</i>	Text, 64 char.
<b>Acronym</b>	<i>Standard abbreviation of the name of the institution / organization</i>	Text, 32 char.
<b>Short description</b>	<i>Text field available for a short description of this institution / organization (such as mission statement)</i>	Text, 256 char.
<b>Address</b>	<i>Street, city, state/province, postal code, and country of the individual or focal point</i>	Text, 512 char. (in total)
<b>Phone</b>	<i>Telephone number(s)</i>	Text, 64 char.
<b>FAX/TELEX</b>	<i>FAX or TELEX number(s)</i>	Text, 64 char.
<b>E-mail</b>	<i>E-mail address(es) of the individual or focal point</i>	Hyperlink 128 char.
<b>Internet homepage</b>	<i>Internet address of the website of the individual or focal point</i>	Hyperlink 128 char.
<b>Source</b>	<i>Source of information or place where to find more detailed information</i>	Text, 256 char.
<b>File/Internet Location</b>	<i>Electronic version of the source of information or Internet location (URL)</i>	File attachment or hyperlink
<b>Classification</b>	<p>This section allows to provide a description that will be used to classify this information (or "knowledge object") and organize its storage in the FIELD system. This classification will facilitate the retrieval of data by the FIELD users, and will establish cross-references with related knowledge objects and topics available in the FIELD system. To ensure a correct classification, you may wish to provide the full list of FIELD codes that should be applied to this knowledge object. For this purpose, please refer to the most recent FIELD classification matrix available on the GM Website. The FIELD classification matrix consists of five classification dimensions (policy objectives, target sectors, land degradation control, geographical target, and type of institutions/organizations). Each dimension consists of a set of topics and sub-topics, organized in the form of a tree structure. Knowledge objects must be related to all relevant topics and sub-topics.</p>	

